

Zoning Board of Appeals
Meeting Minutes of April 28, 2015

Shead High School Library

Eastport, Maine

Present: Jan Finley, Denise Cassidy, Steve Cannon, Jeanne Peacock, Robert Scott, CEO, and Elaine Abbot, City Manager

Chairperson Finley called the meeting to order at 6:00 PM.

With Cynthia Morse absent due to a planned trip, Jeanne Peacock volunteered to be secretary for the meeting.

The minutes of the March 24th meeting were approved. Motion Cannon, second Cassidy. Passed.

Steve reported on a tour he had taken of the Port Authority building. He had researched the town ordinances of Saco to see how they handled multi-use(MU) buildings signage: If there is a business in the MU building they cannot advertise a product for sale. The sign must fit into the neighborhood. An outside sign may list each business and then inside the building each place may have a sign on their door and a directory in the main entrance.

Jeanne shared information from the town of Camden's ordinances on multiuse building signs.

The Board discussed the Port Authority's signage. We gave Jan the points to put into a letter to Chris Gardner, Port Authority Director.

- We will allow a third sign on the north side of the building that meets ordinance required size.
- There may be a "ladder sign" which lists the businesses located within the building and designated by upper and lower level. It would be visible from the Water Street and the Breakwater.
- The decals on the windows of the Eastport Area Chamber of Commerce and the University of Maine Sea Grant Program offices may remain, as is.
- We suggest but do not rule that the ladder sign be fashioned as the other blue Eastport city signs.

Steve Cannon made the motion to have Jan write a letter to Chris with the above points, Denise Cassidy seconded the motion. The motion passed unanimously.

A discussion on what constitutes a sign- if you can see it from the sidewalk and it is inside the store- is that considered a sign. We put that discussion as well as the definition of premise, home occupations, professional offices on the agenda for next month's meeting. Robert Scott, CEO, passed out a page with new definition of professional office. This will be discussed at our next meeting. The definition will be located in our ordinances: 5.3.2 Special Exceptions.

Steve Cannon made a motion for adjournment, Denise Cassidy seconded. Motion passed. The meeting concluded at 7 PM.

NEXT MEETING is MAY 26.

Respectfully Submitted,

Jeanne Peacock, Secretary Pro-tem